

UWA ELECTION 2019

ELEC. /UWA /2019 /VI

DATE: 7th April, 2019

VOTING PROCEDURE

Based on the feedback received from the residents, explaining their genuine difficulties, following modified provisions have been made to alleviate their hardships and facilitate maximum participation of members in the Election Process.

A. E-VOTING PROCEDURE

The scope of E-Voting facility is further enlarged and extended to cover, all those members who- for some reasons, may not be in a position to cast their vote in person. However, for this purpose, the member will have to register for E-Voting as per the procedure outlined below. This is in addition to the E-Voting option made available to the members residing outside Kolkata & suburbs. To enable exercise of E-Voting facility, the following procedure is to be followed:

- A. Such members should register for e-voting by 15th April, 2019 by sending an E-mail to uwaelection2019@gmail.com from their email id - registered with UWA.
- B. Only those, registered for E-Voting by 15th April, 2019, will be entitled to exercise the option of E-voting.
- C. Registered members will be sent e-ballot paper by 17th April, 2019 to their registered E mail ID. Members will cast their vote by ticking appropriate box and sign in Blue Pen, (clearly readable) and send scanned copy of the ballot paper to E-mail Id i.e. uwaelection2019@gmail.com through their registered E-mail ID.
- D. Members must attach scanned copy of photo ID i.e. PAN card / Voter ID / Passport / Aadhar card – both at the time of registration, as well as while casting E-Vote.
- E. In case of Joint Ownership, a letter of authorization from other owners, authorizing that the member is sole representative for the purpose to cast the vote, is to be submitted along with the Ballot paper.
- F. In case of trust ownership, an authorization form duly signed by other trustees, in favor of a trustee - authorized to cast the vote, is to be submitted along with the Ballot Paper.
- G. In case of Company ownership, a Director duly authorized by the Company can cast the vote by submitting Authorization Letter along with the Ballot Paper.
- H. The last date for registration for E-Voting is hereby extended up to 15th April, 2019.
- I. The E-Voting, if any, will take place on 18th April between 10 AM to 5 PM (IST).
- J. Once a voter registers for E- Voting, his/her name will stand removed from the Voter List available at the polling booth.



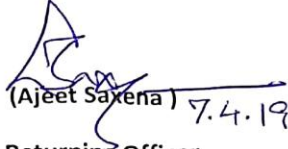
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SPECIAL VOTING PROVISION:

If any member residing in URBANA campus, is unable to cast his/her vote physically, due to his/her immobility / disability / debilitating health condition, he/ she can intimate the Returning Officer on above E mail, from his/her registered E -Mail, by 15th April, 2019, to enable the Returning Officer to make arrangements for obtaining their vote on 19th April, 2019.

- C. It is also informed that in pursuance of 'One Flat- One Vote' Policy, the authorization form, duly completed can be submitted at the time of physical casting of vote. **The requirement of submitting the same before 10th April 2019, as intimated earlier, stands withdrawn.**

The above guidelines supersede all previous instructions on the subject.


(Ajeet Saxena) 7.4.19.
Returning Officer